

# Advisory Committee Meeting Minutes

## March 27<sup>th</sup>, 2025

<b>SPONSORING INSTITUTION:</b>	<b>Kalamazoo Valley Community College</b>		
<b>Medical Assistant Technology</b>		<b>March 27<sup>th</sup>, 2025</b>	<b>Museum location</b>
<b>ATTENDANCE</b>			
<b>Community of Interest</b>	<b>Name(s.</b>	<b>Agency/Organization</b>	
• Current Student	absent		
• Graduate	Angelina	Bronson General Surgery	
• Physician(s) (PA, NP, DO)	absent		
• Employer(s) of Graduates Representative	Christa Smith, CMA-AAMA	Ascension Borgess	
• Public Member and previous faculty member	Kathy Stuut, CMA-AAMA	AAMA	
• Public Member and previous faculty member	Jill Vrogendewey, CMA-AAMA	Kalamazoo	
• Faculty ( <i>ex officio</i> )	Dorinda Dee Loucks, CMA-AAMA		
• Program Director ( <i>ex officio</i> )	Dorinda Dee Loucks, CMA-AAMA	Kalamazoo Valley Community College	
• Sponsor Administration ( <i>ex officio</i> )	Mark Dunneback Amy Murray	Kalamazoo Valley Community College	

	Agenda Item	Reviewed	Discussion	Action Required	Lead Person	Goal Date
1.	Sharing News and Knowledge		<p>Amy Murray and Dee Loucks shared their experiences at the recent Career Days at the local High Schools, including Bangor and Portage Northern.</p> <p>Christa shared that Zeigler Auto is sponsoring a marathon May 3-4 and that there may be volunteer opportunities for MA students.</p> <p>Bronson Children's Hospital Run/walk is scheduled for September and there may be volunteer opportunities.</p> <p>Kathy and Christa shared upcoming meeting dates for the AAMA National, State, and Local levels:</p> <p>National Convention: September 19-21 in Arlington, VA</p> <p>The Michigan Society of Medical Assistants is meeting April 24-27 Comstock Inn and Conference Center in Owosso, MI.</p>	Dee is making plans to attend.	Dee Loucks	June 1 <sup>st</sup> , 2025
2.	Program status updates		<p>16 current students</p> <p>Certification participation rate remains low but is improving.</p> <p>Retention of students is above 80%</p> <p>The placement rate for last year's graduates is 100%</p>			
3.	Future Meetings		Look for the October 2025 invite for the next Advisory Committee Meeting			

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